

# Double black Diamond

## What's Included in Full Service Planning

### Planning From Start to Finish

- Complimentary consultation
- Personalized planning timeline and checklist
- Unlimited planning meetings throughout your engagement
- Unlimited email and phone communication
- Budget creation, management, and payment reminders
- Wedding etiquette guidance
- Personalized planning portal with organized documents and checklists

### Venue & Vendor Management

- Venue research and selection assistance
- Customized vendor recommendations based on your vision and budget
- Scheduling and attending vendor meetings, as needed
- Review of vendor contracts before signing
- Vendor communication and logistics management throughout the planning process
- Collection of insurance certificates and required venue documentation

### Design & Guest Experience

- Development of your overall wedding vision and design concept
- Inspiration boards and aesthetic guidance
- Ceremony and reception layout planning
- Floor plans and seating guidance
- Décor planning and styling recommendations
- Guest experience planning, including welcome events, transportation, and weekend itinerary recommendations
- Lodging and transportation coordination guidance for destination weddings

### Timeline & Logistics

- Comprehensive wedding weekend timeline
- Personalized schedules for vendors, wedding party, family, and VIPs
- Ceremony planning and processional design
- Reception flow and event management
- Weather contingency planning for mountain and outdoor celebrations
- Detailed setup and décor installation plans

### Rehearsal Coordination

- Complete rehearsal management (up to 2 hours)
- Wedding party direction
- Ceremony walk through
- Coordination with officiant and musicians

## **Wedding Day Management**

- Up to **12 hours of on-site coordination**
- Vendor management from arrival through breakdown
- Oversight of ceremony, cocktail hour, and reception
- Décor styling and final detail placement
- Timeline management throughout the day
- Coordination of all key moments, including processional, first dance, toasts, cake cutting, and grand exit
- Wedding day emergency kit
- Behind-the-scenes problem solving so every moment feels seamless

## **Perfect For Couples Who...**

- Want a trusted professional to guide every step of the planning process
- Are planning a destination or mountain wedding with multiple vendors and complex logistics
- Value intentional design, thoughtful guest experiences, and exceptional organization
- Want to be fully present during their engagement and wedding weekend

## **Your Story Deserves an Extraordinary Beginning.**

**Investment: \$6,000**